

## **Job Announcement – Common Wealth Development**

### **MAINTENANCE/REHAB SPECIALIST**

Common Wealth Development, a non-profit community development corporation in Madison, Wisconsin, is seeking a Maintenance/Rehab Specialist. Main responsibilities include maintenance of all properties owned or managed by Common Wealth Development and occasional minor rehab work. Desired qualifications include ability to self-organize; ability to prioritize and complete work orders in a timely manner; and ability to communicate effectively.

This is a 30-40 hours/week position starting March 5, 2012. The wage rate is \$16/hour with benefits including family health insurance, holidays, vacation, sick, and personal time.

Common Wealth Development values diverse life experience in its hiring process and is an Equal Opportunity Employer. Bilingual, bicultural, and people of color are strongly encouraged to apply.

**To apply**, download job application on Common Wealth Development's website at [www.cwd.org](http://www.cwd.org) or pick up an application at Common Wealth's office - 1501 Williamson Street in Madison, Wisconsin.

**Completed application and cover letter must be received by 3 p.m. on February 3, 2012.** Completed applications must be mailed or delivered to:

Marianne Morton  
Common Wealth Development, Inc.  
1501 Williamson Street  
Madison, Wisconsin 53703

Emailed and faxed applications will **not** be accepted.